



# WORKFORCE EXPENSE REPORT

Stabilization 2.0

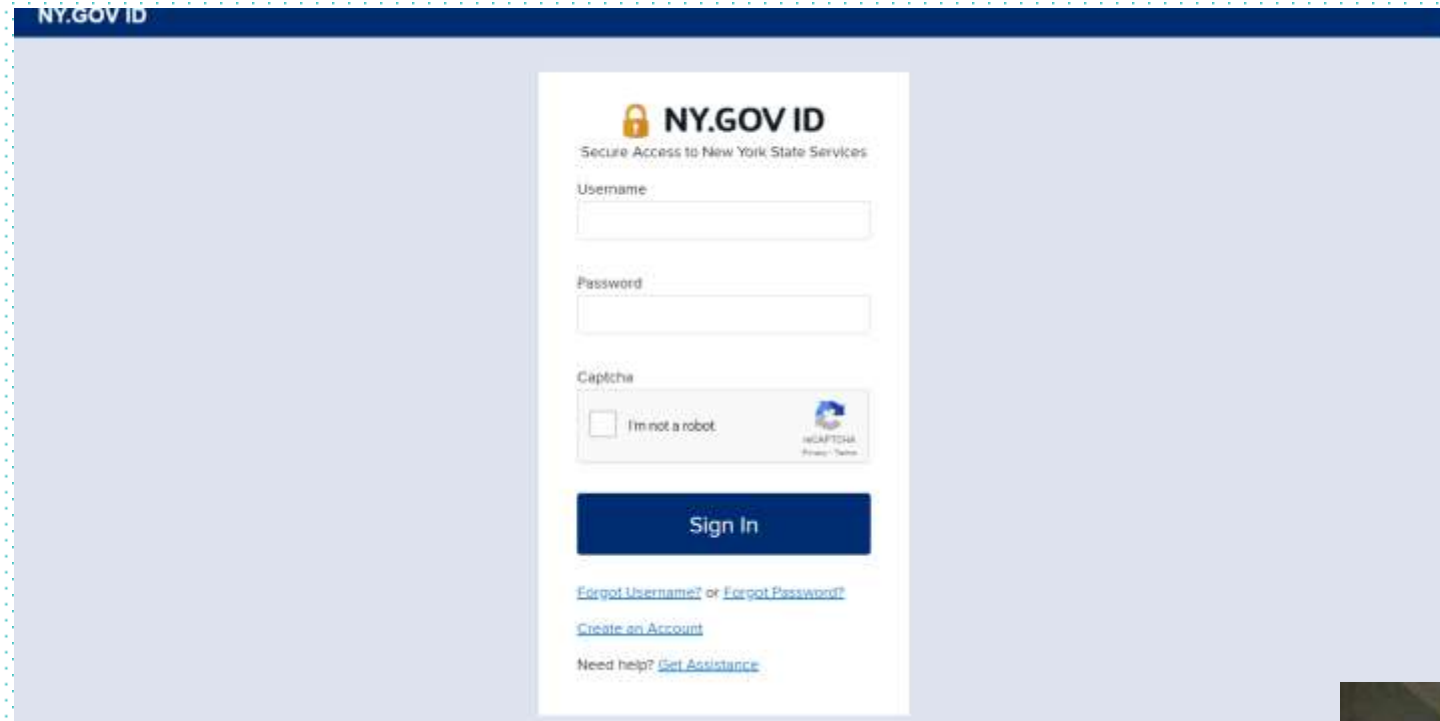


# Workforce Support Expense Report 2.0

<https://childcare-grants.ocfs.ny.gov/s/>

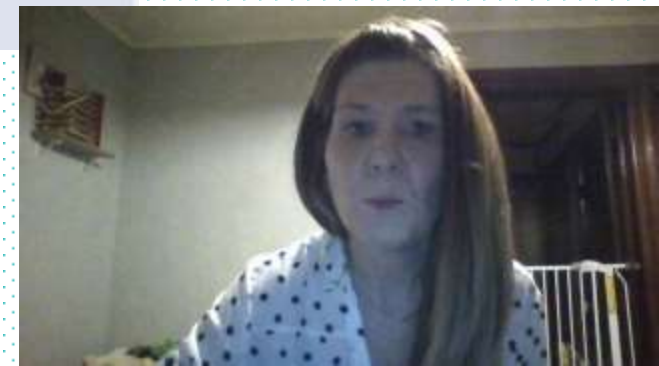


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The image shows a screenshot of the NY.GOV ID login page. At the top left, there is a dark blue header with the text "NY.GOV ID". The main content area is light gray and contains a white login form. The form has the following elements:

- NY.GOV ID** logo with a padlock icon and the tagline "Secure Access to New York State Services".
- Username** label above a text input field.
- Password** label above a text input field.
- Captcha** section with a checkbox labeled "I'm not a robot" and a CAPTCHA logo.
- A dark blue **Sign In** button.
- Links for [Forgot Username?](#) or [Forgot Password?](#)
- A link for [Create an Account](#).
- A link for [Need help? Get Assistance](#).



# Workforce Support Expense Report 2.0

On the Grant Opportunities homepage locate the Child Care Stabilization Grant and **click on the Apply/Review button.**

The screenshot shows the website header for the Office of Children and Family Services, with a language dropdown set to English and a user profile for Kiersten Kennedy. Below the header, the 'Grant Opportunities' section features a card for the 'Child Care Stabilization Grant'. The card includes a description of the grant, a table with columns for Status, Start Date, and End Date, and a prominent 'Apply / Review' button highlighted with a red box.

Status	Start Date	End Date
Planned	2021-04-03	2022-06-30



# Workforce Support Expense Report 2.0

Office of Children and Family Services

Home Amanda Hagzan

## Provider Verification

Welcome to the OCFS Child Care grant application system! First, we need to verify you and your eligible facility to access the system. You can only complete one application at a time, per facility ID (license/registration number for NYS providers, permit number for NYC Article 47 Day Care Centers). Enter your facility ID or choose from an existing provider application. Make sure you are using the correct Facility ID appropriate for the grant program you are interested in.

OR

### Start a new application

[Where can I find my license/registration number?](#)

NYS Provider  NYC Provider

Enter your license/registration number

[New York State providers may look up license/registration number if unknown.](#)

Search

### Choose an existing application

Note: If you aren't already associated with a provider, you will need to Search for a provider

Next

Select your facility under  
**Choose existing application.**

**Click in the middle of the tool bar to select your facility**



# Workforce Support Expense Report 2.0

If your facility doesn't appear under choose an existing application, you will have to enter your facility ID under start a new application.

Facility ID

Your facility will appear at the bottom of the page. Select the facility. A verification code will be sent to the email provided in the application.

Office of Children and Family Services

Home Amanda Hagzan

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# Workforce Support Expense Report 2.0

 Office of Children and Family Services Home Kiersten Kennedy

Welcome Kiersten Kennedy Change Facility

	License/registration No./Permit No.	License/ Registration Status Date	Current Grant Eligibility
<span style="background-color: #00a696; color: white; padding: 5px;">91 Broadway Menands, NY 12204</span>		07/16/2019	<input checked="" type="checkbox"/> Eligible As of 06/28/2022

**Submitted Applications**

Funding Program	Application ID	Status	Applied On	Actions
Child Care Stabilization	<span style="background-color: #00a696; color: white; padding: 2px;">A-27992</span>	Approved	09/22/2021	<a href="#">Disbursement Details</a>
Submitted By	Amount	<a href="#">Download Application</a>		<div style="border: 2px solid red; padding: 2px;"><a href="#">Workforce Support</a> <a href="#">Workforce Support</a></div>
<span style="background-color: #00a696; color: white; padding: 2px;">Kiersten Kennedy</span>	50600			









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## OPTIONS FOR USE OF FUNDS

The Grant funds must be used for one or more of the purposes below. To support the child care workforce and to assist with recruitment and retention efforts at least 75% of workforce initiatives funding can be used for the below expenses, please indicate in each category how much will be spent:

CATEGORY	EXPENSES	EXPENSE DESCRIPTION	RECORDS DESCRIPTION
Bonuses or increases in wages	\$0.00		
Contributions towards health insurance costs that reduce such costs for staff	\$0.00		
Contributions to staff retirement plans that supplement any employer contribution	\$0.00		
Supplemental educational advancement or tuition reimbursement	\$0.00		

**Record description** - how did you keep track of the money you spent? QuickBooks, receipts or bank statements.

**Expense description** - how did you spend the money? Playground, payroll, new floors.





# Contact Information

**Kiersten Kennedy**

**Finance Support**

(518) 426-7181 Ext. 301 or 349

kkennedy@brightsideup.org

