

# Start a **CHILD CARE** **BUSINESS** *in* **YOUR HOME**

## THERE ARE 3 TYPES OF HOME CHILD CARE

### REGISTERED FAMILY DAY CARE

One adult may care for up to 6 children not yet in school, plus 2 school-age children

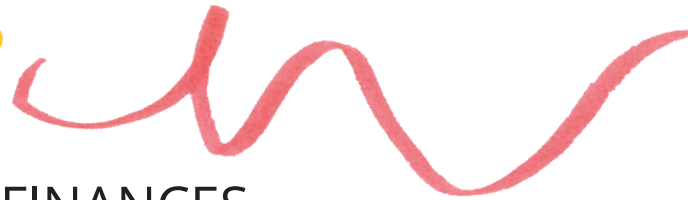
### LICENSED GROUP FAMILY DAY CARE

Two adults may care for 12 children not yet in school, plus 2 to 4 school-age children

### LEGALLY EXEMPT ENROLLED

One adult may care for 2 unrelated children, plus additional related children

*which is right for you?*



## REVIEW YOUR QUALIFICATIONS & FINANCES

### ELIGIBILITY

- Be 18+ years of age
- Yourself & household members are in good mental & physical health
- Pass a background check

### START UP FUNDS

- Background checks
- Training
- Health exam & TB test
- Equipment

### TRAINING

- NYS Health & Safety Competencies
- CPR & First Aid certification
- Prior experience or combination with education/training

### HOME

- Someone must live in the home
- Sufficient space, lighting, and ventilation is needed
- Two remote exits for safe evacuation
- Permission of landlord (if renting)
- Near water? Fencing, barriers, or alarms may be necessary
- Access to the outdoors
- Smoke detectors, carbon monoxide detector, gates and other safety measures
- Developmentally appropriate toys and materials for children

# THE 90-DAY PROCESS

Once you have reviewed your qualifications, finances, and home environment, you can obtain the official application by completing the New York State Office of Children and Family Services Online Orientation Session or attend one of our monthly orientation sessions.

1

## DURING MONTH ONE

- Complete the training for CPR/First Aid certification
- Complete & submit the NYS Application with the CPR/First Aid certificate
- Get fingerprinted and submit background check materials
- Schedule an appointment with your Registrar or Licensor for a home visit
- Register for Health & Safety for Becoming a Family/Group Family Provider

2

## DURING MONTH TWO

- A Fire Safety representative will call and schedule an inspection with you
- Complete and submit any remaining NYS Application pages

3

## DURING MONTH THREE

- Correct any issues identified by the Fire Safety representative
- Schedule your final Fire Safety inspection
- Call your Registrar or Licensor to complete your NYS Application for approval

## Open Your Business!

Congratulations! You are ready to open and advertise your family/group family child care business and begin your career in child care.

### WAIT, THERE'S MORE...

Be sure to call Brightside Up to let the Family & Community Engagement team update your referral listing, that way we can help send families your way.

Then, be sure to make an appointment for a CACFP home visitor to stop by and enroll you in the program. That way, you can receive reimbursements for your meals & snacks.